

**MINUTES OF MEETING OF BOARD OF DIRECTORS OF HILLHEAD HIGH SCHOOL WAR MEMORIAL TRUST LTD HELD BY ZOOM ON TUESDAY 26/10/2021 at 1900 hours**

**SEDERUNT:**

RS Bond (Chair), J Blair, G Kitchener, R Mohammed, S Ross, CA MacDonald.

**APOLOGIES:**

J Blair (late)

**IN ATTENDANCE:**

D Mann.

**FLOORING:**

A formal quotation has come in from Saltire which is lower than the other three and includes uplift and disposal of the old flooring; they reckon the work should take 3 to 4 days. Shona asked if everything would be flush with the Multi Purpose Room flooring, and Gary said this was the case. It was agreed that Richard would phone them and order either shitaki or magnet flooring and ask them how quickly they could do the work (they had suggested perhaps 3 to 4 weeks ahead.) Once we know that it would be sensible to start on a Monday. **RSB**

**CLEANING:**

Richard has been trying to establish what we would need from Spotless for reopening. Their service has deteriorated recently, and he has also been investigating alternatives. It was agreed that we need a proper job description of what we want, and then we could go out to tender. We need to give Spotless 3 months notice. Gary suggested that we might need one person for the gym area, one for the corridors and one for the bar areas. Ramzan thought there might have been a detailed contract; he will look for this. David said he would look for benchmarking information on cleaning services. **RSB, RM, DM**

**PROPOSAL FOR GYM:**

David Mitchell had said at the AGM that he had a possible plan for utilising the area at the west of the clubhouse for a gym. He has now submitted a more detailed outline of what this would involve. The Board felt that while this might be a good idea in the long term, it was not possible just now. It looks as if it might cost £100,000. While the idea looks good, there is no break down of how it would be financed and then how it would be managed. It was agreed that Richard would contact David and say that at the moment the scheme would not be financially possible, but that we would be interested to see a more detailed presentation with information on costings, grant sources and operational plans. **RSB**

**BUSINESS ADVISER:**

Vicki had mentioned to Shona that Glasgow Life could put us in contact with a business adviser for any future plans. She wondered if this might be a suitable idea for the gym proposal. Ramzan said that the Strategy Group was working on a financial plan for moving forward, and would consider any plans in the light of what was financially possible. An outside adviser might be useful here, if the person had particular skills; however David thought that at the moment, the Strategy Group had the necessary skills for the financial planning. Ramzan will mention the offer to the group. **RM**

**CAFÉ SOURCE TOO:**

If we are moving towards opening the BLR and the MPR again, we need to get back to earlier opening hours. Paul is only opening at 1100 and if there are no bookings, he may close early. We need to get access earlier for lets in the MPR, as Shona is getting numerous enquiries about these. Ideally we would like an earlier opening of the café but as an interim move we will check whether lets starting at 1000 would be possible, and ask CST to put out chairs or tables the evening before. David suggested we could use the reinstatement of the reception fee to encourage this, even saying that we need a return to normal hours for it to be put back to the former level. Richard and Shona will put together a framework for bookings and present this to CST

**RSB, SR.**

#### **TV COVERAGE:**

Bernie has been working on getting the televisions reconnected. There is some cabling needed, but Gary thinks this will be a small job. Paul has agreed to pay £150 per month effective from November. This will be reviewed to assess uptake after 3 months (there is a break clause in one of the contracts at that stage.)

**RSB**

Chris will get the PRS licence reinstated.

**CAM**

#### **FINANCE:**

David had circulated his first set of monthly accounts. He said he hoped that the subscription income would be increased shortly. Ramzan said that he hoped the proposed changes in the subscription structure would result in an overall increase.

#### **TENNIS MAINTENANCE:**

There has been some correspondence between the Tennis section and the groundstaff about court maintenance. Gary said that they thought the amount of work being done had decreased, while he thought it had increased. He has talked to SportEx about a detailed specification of what work is needed on a regular basis, and also about the loss of sand. We need some better equipment, particularly for brushing the courts. Shona said she thought the problems with the sand might be causing damage to the courts. This will all be considered, and if we need to change the ground contract regarding the tennis courts, we will do that. **GK**

Keith Fowler had also alerted the Board to the need to replace the floodlights. Ramzan acknowledged that the present lights incur a heavy electricity bill, so if replacing them with LED lights can be managed, we should see an operational reduction in the energy bills. We will ask Keith to let us see any plans the Tennis section have on how to fund this work. **CAM**

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