

MINUTES OF MEETING OF BOARD OF DIRECTORS OF HILLHEAD HIGH SCHOOL WAR MEMORIAL TRUST LTD HELD BY ZOOM ON WEDNESDAY 30/09/2020 at 1900 hours

SEDERUNT:

R Mohammed (Chair), J Blair, RS Bond, HD Kirkpatrick, G Kitchener, CA MacDonald.

APOLOGIES:

S Ross.

IN ATTENDANCE:

J Lawton.

BOUNCE BACK LOAN:

Jennifer outlined the conditions of the bounce back loan facility letter and drew the attention of the directors to the terms and conditions. She suggested that we should try to defer the draw down of the loan – for £50,000 - until perhaps January 2021 to allow us as much time as possible before we need to start repayments; she quoted figures of £887.39 per month over 60 months as the current repayment sums. The Board agreed that she should complete the application for the bounce back loan. She has checked with the bank what is required and she and Chris will sign the papers and get them submitted before the due date of 28/10/20 at latest.

JL, CAM

PARTY INTERESTED IN USE OF HUGHENDEN:

Ramzan reported that our lawyer had said the problems over the change of use relating to the title deeds, as discovered at the time of the development, were such that he did not think this was a possible project and that even sorting this aspect could take up to a year, before addressing other difficulties such as the attitude of the neighbours and ownership of parts of the perimeter fence. He had spoken to the company's lawyers and discussed what would need to be done; there has been no further contact about this. Ramzan will check if they do not contact us again.

RM

CAFÉ SOURCE TOO:

Jennifer reported that the £1500 base rental had been paid, but the service charges were still outstanding. She has been requesting the outstanding reception charge invoices for the VAT return. Neil Davidson considers that the % turnover figure is calculated monthly, and cannot be averaged over the year; she is awaiting all the figures and will keep pursuing this, once the effects of the various changes in usage and opening have worked through.

UTILITIES COMPANY:

A company called NRG had contacted Chris and Jennifer about running our gas invoices for us. Eventually Jennifer had contacted a representative directly and told them that we had never used their services, and asked to be removed from their mailing list. They appeared to have been contacted as an enquiry some eight or nine years ago, but nothing had ever been agreed.

WEBSITE:

Jillian circulated the draft form of the new website, which looks good in outline. She will keep working on this.

JMB

TELECOMMUNICATIONS MAST:

Neil Davidson had also advised that we should try to get the lease document finalised. We will check whether there has been any additional contact.

RM