

**MINUTES OF MEETING OF BOARD OF DIRECTORS OF HILLHEAD HIGH SCHOOL WAR MEMORIAL TRUST LTD HELD BY ZOOM ON TUESDAY 07/09/2021 at 1900 hours**

**SEDERUNT:**

RS Bond (Chair), J Blair, G Kitchener, R Mohammed, S Ross, CA MacDonald.

**IN ATTENDANCE:**

J Lawton.

**Finance:**

A paper was circulated today on possible changes to the membership structure with the aim of increasing income. To be discussed at the next meeting. **All**

Jennifer reported that we need to revisit the cash flow projections to address items like the ventilation issues. Once we know what these would cost to allow us to reopen, we need to look at whether a general manager is possible. Realistically, we can only consider this for 2022, and it might well be dependent on increased membership income if we decide to follow the suggestions in the discussion paper. **JL, Strategy Group**

Ramzan has been in contact with the consultant over the Vodafone lease. He thinks we should be due around £10,000 in back rent. They have offered £3,000 and he recommends that we reject this. The option might be to take it to an arbitrator at an initial cost of £429 but in the longer term, this could be costly; however he thinks that appointing an arbitrator, or even the threat of that, might bring Vodafone to a better settlement. It was agreed that Ramzan should get more detailed figures of what might be involved here, but to move to appointing an arbitrator if this is financially possible. **RM**

**Reopening the Clubhouse:**

Ramzan said we were only making slow progress in improving the ventilation to allow reopening of the club.

The Sports Bar system is working to its original specification, and does not need any additional work.

One of the fans in the kitchen was broken and has been removed as it is obsolete. MGB are arranging a replacement.

In the BLR there was a problem with the wiring between the control panel and the fans, and the invertors need to be replaced. We need to ask KJ Tait what the capacity of the system is at present and how it could be increased if necessary, or whether we need to replace the whole system.

There was a blockage in the filters in the MPR, and also in the rugby changing room. These two problems should be fixed now.

In the ladies changing room, the fan needs to be replaced, while in the men's changing room the fan is now working. Ramzan is checking with KJ Tait whether these have sufficient capacity for current ventilation regulations.

In the meantime we need signage saying use of the changing rooms is at the player's own risk. **RM**

Shona and Denise have been looking at the gym ventilation and planning reopening. The existing fans are fine for use with limited numbers. They will work out a user timetable with the PTs, and this may evolve as usage picks up. **SAR**

Richard said that once we have settled which areas we are opening, we need to speak to Spotless and establish a cleaning schedule for the various rooms. (We need to check the lease agreement to see which areas can be recharged to CST.) **RSB**

He noted that Paul's cards for access to the gym corridor need to be reactivated. Ramzan asked him to remind CST that they should switch off all lights and close all doors after going into the MPR and BLR to get china from the cupboards. **RSB**

**Contact with Schools on a daily basis:**

Bernie had said that he would like to step back from being the main daily contact with the schools when they are using the grounds He had suggested Adam should be involved in this. Shona will speak to the school staff to work out access to equipment and toilets, and we can probably start a new system at the September weekend. **SAR**

**AGM Arrangements:**

All the notices have gone out, nominations for directors close tomorrow, and names of those attending will be passed to Richard on Monday. **CAM, RSB**